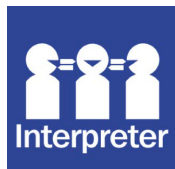


## DRUG AND ALCOHOL MANAGEMENT POLICY (2023-2027)



### Help for non-English speakers

If you need help to understand the information in this policy please contact Morang South Primary School office on 9404 1548.

### PURPOSE

School Council has a responsibility as a registered private bus operator to have a Drug and Alcohol Management policy. School Council recognises the detrimental effects that drugs and alcohol may have on the safety of bus operations and the general health and wellbeing of individuals.

### SCOPE

Morang South Primary School is committed to a zero tolerance alcohol and illicit drugs working environment and will take all practical steps to endeavour that all persons driving the bus or performing bus safety or maintenance work have a zero level for alcohol and illicit drugs and are not impaired by other drugs.

Morang South Primary School has adopted this policy because of its general duty to:

- Provide a safe and healthy work environment
- Ensure that all persons are fit to carry out their duties
- Provide safe transport for all users of the bus

### POLICY

The Facilities Manager will keep an updated register of all staff who drive the school bus. All drivers will be expected to acknowledge that they have read, understood and will comply with all aspects of the policy.

This policy does not include testing procedures. If the Drug and Alcohol Management Policy provides for testing procedures, such procedures must comply with section 57(2) of the Bus Safety Act. This policy applies to all persons driving the bus or carrying out bus safety work (as defined in section 3 of the Bus Safety Act 2009 (Vic)) for or on behalf of Morang South Primary School.

It is the responsibility of every person when reporting for duty or while at work to ensure they:

- have no drugs or alcohol present in their blood or breath immediately before, or while driving the bus or undertaking bus safety work.
- are not impaired by drugs or medication/s immediately before, or while driving or undertaking bus safety work.
- inform their treating health practitioner or pharmacist of the Morang South Primary School Drug and Alcohol Management Policy when being prescribed medications.
- comply with any guidelines regarding the form and content of alcohol management policies Issued by the Safety Director (sections 56-57, Bus Safe).

## FURTHER INFORMATION AND RESOURCES

- [Bus Safety Act 2009. Version 032 Transport Safety Victoria](#)
- [Bus Safety Regulations 2020](#)
- [Safe Transport Victoria – Operating a Bus](#)
- [DET – Buses owned, chartered or Operated by Schools](#)
- Morang South Primary School Bus Safety Policy - available on request

## POLICY REVIEW AND APPROVAL

Policy last reviewed	October 2023
Consultation	School Council
Approved by	Principal
Next scheduled review date	October 2027